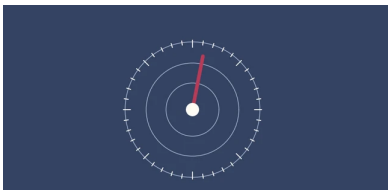
Inspection record template



We turn client-approved dimensions and limits into one recording sheet for up to 20 checks.

Who it helps

Product teams and small manufacturers

The problem to solve

An inspection form is difficult to use if people must hunt for the approved limits while recording measurements.

Working through the brief

1. **Confirm approved dimensions and limits**

   Gather the agreed inputs. Approved drawings and parts data, revision status and intended handover.

2. **Prepare the check rows**

   Track “Approved dimension” and “Tolerance or limit” together so the reviewer can connect the source information to the result.

3. **Review the recording layout**

   Use the template to put the client-approved dimensions, limits and observed results together for review.

4. **Check the scope at handover**

   Reference work from approved inputs. Site checks, production release and independent sign-off are separate.

Worked example

Record the approved limit beside the observed measurement so the reviewer can identify the basis of the check.

Read the service scope / ENG-027

Sparkle Solutions Group Ltd.

info@sparklesolgroup.com +44 20 3307 6468 sparklesolgroup.com

71-75 Shelton Street, Covent Garden, London, WC2H 9JQ, United Kingdom