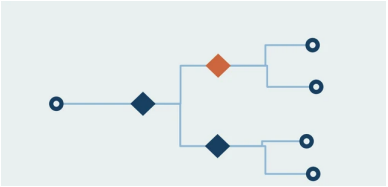
Founder responsibilities map



We document who will own ten launch tasks across a team of up to four founders.

Who it helps

UK founders and overseas owners

The problem to solve

When several people own a launch, basic tasks can stall because each assumes someone else has accepted them.

Working through the brief

1. **List ten launch tasks**

   Gather the agreed inputs. Your intended activities, ownership outline, residence and questions.

2. **Confirm each founder’s responsibilities**

   Track “Launch task” and “Accountable founder” together so the reviewer can connect the source information to the result.

3. **Review ownership and handovers**

   Use the responsibilities map to identify decisions without an owner and make routine handovers easier.

4. **Check the scope at handover**

   Government, agent, address and bank charges are separate where applicable.

Worked example

One founder can confirm ownership while another controls the registered email. Assign each open item to the person who can verify it.

Read the service scope / FND-004

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