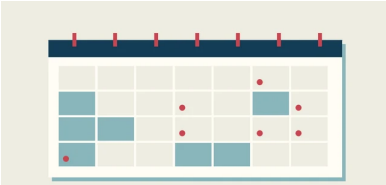
Multi-director application *coordination*



We coordinate the document requests and sign-off sequence for up to four directors of one company. The applicant controls submission and the provider decides whether to open the account.

Who it helps

UK founders and overseas owners

The problem to solve

A multi-director application can stall when document requests and sign-offs are sent before the right person is ready.

Working through the brief

1. **Confirm director responsibilities**

   Gather the agreed inputs. The provider’s requirements, authorised applicant and relevant redacted business records.

2. **Sequence document requests**

   Track “Director responsibility” and “Requested document” together so the reviewer can connect the source information to the result.

3. **Track application sign-offs**

   Use the sequence to coordinate dependencies while each director controls their own information and approvals.

4. **Check the scope at handover**

   Government, agent, address and bank charges are separate where applicable.

Worked example

Two directors must respond separately. Track each request and its owner so one completed step does not conceal the other.

Read the service scope / FND-020

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